

Riley County Fair Vendor Regulations

1. All booths must be in operating order by 5:00 pm on Thursday, July 27 and cannot be removed from the grounds until after 8:00 pm on Monday, July 31.
2. Booths must be open each day, July 27-31 from 5:00-9:00 pm (8:00 pm on Monday). Additional hours of operation are at the discretion of the vendor.
3. Vendors who leave early will not be allowed back in future years.
4. Electric hook-ups are available. Vendors are responsible for providing their own cords. Fire inspector regulations require all extension cords to be 12 gauge/3 wire conductor with a maximum length of 50 feet.
5. Vendors are required to provide all items needed for their booth, including tables, chairs, fans, and lights.
6. All awnings, ropes and other tie downs must fit within your allotted booth space. Trailers must be parked far enough back that awnings and windows do not hang over the paved walkway when open.
7. Please stay within the confines of your booth to conduct business. Vendors are not allowed to wander the fairgrounds, carnival grounds or solicit business from the patio.
8. The fair board does not limit the number of vendors who may sell the same item. Please take this into consideration before returning your contract.
9. The fair board reserves the right to monitor and regulate items sold by vendors, and ask that items that do not fit the mission and integrity of the county fair not be sold.
10. Alcohol is not allowed on the fair grounds. Violators will be turned over to law enforcement.
11. Buildings and barns on the fair grounds are smoke free.
12. Overnight security will be provided but the fair board assumes no liability for items left unsecured in unoccupied booths.

If you have questions or need assistance, please contact Jennifer or Lynne in the fair office.